

AGENDA

Meeting: **Finance & Audit Committee**
Location: **Microsoft Teams**
Date & Time: **Thursday 19th November 2020 at 9am**

Item		Appendix
1.	Apologies for absence Committee to receive and approve any apologies received for absence.	
2.	Notice of any other business Chair to notify the committee of any items raised in advance of this meeting for discussion under any other business.	
3.	Declaration of conflict of interest Members are asked to declare any conflict of interest they may have in relation to any business to be discussed at the meeting.	
4.	Minutes of the previous meeting and matters arising Committee to: <ul style="list-style-type: none">• approve minutes for the Chair to sign;• note the matters arising from the previous meeting;• note any decisions made without a meeting by the committee.	R1
5.	Annual Accounts (<i>Anna Spencer-Gray - RSM Auditor</i>) Committee to review draft Annual Accounts.	R2
6.	Audit Findings Report (<i>Anna Spencer-Gray - RSM Auditor</i>) Committee to discuss outcome of audit inspection with auditors.	
7.	Finance & Audit (<i>Helen McHenry - Head of Finance</i>) Committee to review: <ul style="list-style-type: none">• The SU financial position and decide if any actions need to be taken;• Going concerns;• Audit tender project progress.	R3
8.	Risk Management Committee to note the report.	R4
9.	Any other business To discuss any items raised previously under notice of any other business.	
10.	To confirm the date and time of future meetings Monday 15 March 2021 9-11am Thursday 20 May 2021 9-11am	