

AGENDA

Meeting: **Board of Trustees**
Location: **Microsoft Teams Meeting**
Date & Time: **Thursday 10th December 2020 at 10am**

Item		Report
1.	Apologies for absence	
	Board to note and approve any apologies received for absence.	
2.	Notice of any other business	
	Chair to notify the Board of any items raised in advance of this meeting for discussion under any other business.	
3.	Declaration of conflict of interest	
	Trustees are asked to declare any conflict of interest they may have in relation to any business to be discussed at the meeting.	R1
4.	Minutes of the previous meeting and matters arising	
	Board to approve minutes of the previous meeting and note the report on actions arising from the last meeting.	R2
5.	Finance & Audit	
5.1.	Board to approve the annual report and audited accounts for the year ending 31st July 2020 for submission to the Charity Commission.	To follow
5.2.	Board to note the report on audit findings.	To follow
5.3.	Board to receive verbal update from the Finance & Audit committee on budget plans for the rest of the year which is being discussed prior to the Board meeting.	
6.	Strategy and Performance Monitoring	
6.1.	Board to note the report on Student Life Survey.	R3
6.2.	Board to note the report on complaints & Student Member disciplinary.	R4
6.3.	Board to note the report on external speakers.	R5
6.4.	Board to note the report on SU alumni grant spending.	R6
7.	Project/Campaign Management	
7.1.	Board to note the report on ED&I strategy project and decide if they approve the client brief.	R7
7.2.	Board to note the report on previously approved projects.	R8
8.	Risk Management	
8.1.	Board to note the report on the risk register and decide if they approve it.	R9
8.2.	Board to note the report on health & safety related activities.	R10

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9. **Operational matters**
- 9.1. Board to note the report on interim Chief Executive arrangements. R11
- 9.2. Board to note the report on Officers. R12
- 9.3. Board to note the report on senior managements. R13
10. **Governance**
- 10.1. Board to note the report on NUS affiliation referendum and decide whether to approve it. R14
- 10.2. Board to note the report on options for Returning Officer and: R15
- decide who should be appointed as Returning Officer and Deputy Returning Officer;
 - confirm the list of Acting Returning Officers.
- 10.3. Board to note the report on Trustee membership and recruitment. R16
- 10.4. Board to note the report on committees. R17
11. **Any other business**
- To discuss any items raised previously under notice of any other business.
12. **To confirm the date and time of future meetings**
- Thursday 25th March 2021 at 9.30am
Thursday 17th June 2021 at 9.30am