

AGENDA

Meeting: **Finance & Audit Committee**
Location: **Microsoft Teams**
Date & Time: **Thursday 17th December 2020 at 9am**

- | Item | | Appendix |
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| 1. | Apologies for absence | |
| | Committee to receive and approve any apologies received for absence. | |
| 2. | Notice of any other business | |
| | Chair to notify the committee of any items raised in advance of this meeting for discussion under any other business. | |
| 3. | Declaration of conflict of interest | |
| | Members are asked to declare any conflict of interest they may have in relation to any business to be discussed at the meeting. | |
| 4. | Minutes of the previous meeting and matters arising | R1 |
| | Committee to: <ul style="list-style-type: none">• approve minutes for the Chair to sign;• note the matters arising from the previous meeting;• note any decisions made without a meeting by the committee. | |
| 5. | Annual Accounts (<i>Helen McHenry - Head of Finance</i>) | |
| | Committee to receive verbal update from Head of Finance on progress of the Trustees' annual report and audited accounts. | |
| 6. | Finance & Audit (<i>Helen McHenry - Head of Finance</i>) | R2 |
| | Committee to review: <ul style="list-style-type: none">• The SU financial position and decide if any actions need to be taken;• Audit tender project progress. | |
| 7. | Any other business | |
| | To discuss any items raised previously under notice of any other business. | |
| 8. | To confirm the date and time of future meetings | |
| | Monday 15 March 2021 9-11am
Thursday 20 May 2021 9-11am | |