

AGENDA

Meeting: **Leadership Committee**
Location: **Microsoft Teams Meeting**
Date & Time: **Wednesday 20th October 2021 at 9.30am**

- | Item | Report |
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| 1. Apologies for absence | |
| Committee to receive and approve any apologies received for absence. | |
| 2. Notice of any other business | |
| Chair to notify the committee of any items raised in advance of this meeting for discussion under any other business. | |
| 3. Declaration of conflict of interest | |
| Members to declare any conflict of interest they may have with items on the agenda. | |
| 4. Minutes of the previous meeting and matters arising | |
| Committee to: | |
| <ul style="list-style-type: none">• approve minutes;• note the matters arising from the previous meeting;• note any decisions that have been made without a meeting by the committee. | |
| 5. Complaints/Disciplinary | |
| Governance & Executive Support Manager to provide a verbal update on complaints/disciplinary handled by The SU. | |
| 6. Top Ten Update | |
| Officers to report on Top Ten. | |
| 7. Head of Department's business | |
| Committee to discuss any items submitted by Heads of departments. | |
| 8. Any other business | |
| To discuss any items raised previously under notice of any other business. | |