

AGENDA

Meeting: **Leadership Committee**
Location: **Microsoft Teams Meeting**
Date & Time: **Wednesday 12th August 2020 at 3.30pm**

Item	Report
<p>1. Apologies for absence</p> <p>Committee to receive and approve any apologies received for absence.</p>	
<p>2. Notice of any other business</p> <p>Chair to notify the committee of any items raised in advance of this meeting for discussion under any other business.</p>	
<p>3. Declaration of conflict of interest</p> <p>Members are asked to declare any conflict of interest they may have in relation to any business to be discussed at the meeting.</p>	
<p>4. Minutes of the previous meeting and matters arising</p> <p>Committee to:</p> <ul style="list-style-type: none">• approve minutes for the Chair to sign;• note the matters arising from the previous meeting;• note any decisions that have been made without a meeting by the committee.	R1
<p>5. Strategy and Performance Monitoring</p> <p>Committee to note the report.</p>	R2
<p>6. Project/Campaign Management</p> <p>Committee to note the report:</p> <ul style="list-style-type: none">• make decisions on any clients briefs/business cases received;• review any end of project reviews received;• consider any projects that should be added to the 'wish list'.	R3
<p>7. Trustee Monitoring and Recruitment</p> <p>Committee to note the report and review end of office dates for Independent Trustees.</p>	R4
<p>8. Activities Officer</p> <p>Committee to discuss the vacant Activities Officer role.</p>	
<p>9. Any other business</p> <p>To discuss any items raised previously under notice of any other business.</p>	