

Committee:	Operations Committee
Location:	President's Office
Date & Time:	Tuesday 04 September 2018 at 9.00 a.m

Present:	
Eve Alcock	President
Alisha Lobo	Community Officer (<i>Joined the meeting under item 4</i>)
Andy Galloway	Sports Officer
Kimberley Pickett-McAtackney	Activities Officer
Jack Kitchen	Education Officer (<i>Joined the meeting under item 5</i>)
Jiani Zhou	Postgraduate Officer

In attendance:	
Charlie Slack	Student Voice Manager
Helen Freeman	Marketing Manager
Lauren Harris	Marketing Manager
Emma Quixley	Community & Advice Manager
Gregory Noakes	Governance & Executive Support Manager (Clerk)
Mandy Wilson-Garner	Deputy Chief Executive (Chair)
Mike Dalton	Bars & Event Manager (<i>Left the meeting after item 5</i>)

1. Apologies for absence

Name	Reason	Accepted
Andrew McLaughlin	Annual Leave	Yes

2. Notice of any other business

No items were identified for discussion under any other business.

3. Declaration of conflict of interest

Committee members were reminded to declare any conflict of interest if it arose during the course of the meeting.

The Student Voice Manager noted their personal relationship with the Bars & Event Manager.

4. Minutes of the previous meetings

The minutes of the previous meeting were approved and signed by the chair.

(The Community Officer joined the meeting at this point)

5. Matters arising from previous meeting

Item number		
8	Action	Seek answers to questions raised at this meeting to allow for a decision to be made on how The SU should respond to the Nestle/Starbucks deal.
	Outcome	

		<p>The Bars & Events Manager shared and went through their commercial report on The Students' Union (The SU) Starbucks.</p> <p>They reported that since the decision made to switch to branded coffee the bar had been making a sizable income from coffee. Last year's income from coffee had been £140,000.</p> <p>(The Education Officer joined the meeting at this point)</p> <p>They recommended that in the event the decision was taken to drop Starbucks they should continue with another branded coffee to keep sales up. They explained that the income from coffee helped the bar by ensuring that it did not become overly reliant on club nights.</p> <p>QUESTION: The Deputy Chief Executive asked what other Students' Unions were doing in response to the Nestle takeover of Starbucks? ANSWER: The Bars & Events Manager reported that four Students' Unions have a ban on Nestle and are operating with the Costa brand. Other Students' Unions appear to be taking a wait and see approach.</p> <p>QUESTION: An Officer asked what would be the impact on the bar of going back to a non-branded coffee? ANSWER: The Bars & Events Manager explained that this was hard to predict but noted that branded coffee had become a reliable source of income.</p> <p>The committee discussed the ethical issue of continuing to use Starbucks now that it was owned by Nestle and the financial implications of taking any action in response to this.</p> <p>ACTION: A research paper on Nestle to be written for the Operations committee to update them on the company's ethical position.</p> <p>(The Bars & Events Manager left the meeting at this point)</p>
10	Action	Discuss the issue of the microwave in the graduate centre with Peter Lambert at their next meeting.
	Outcome	ACTION: Deferred to next meeting.

6. Representation and planning

The Student Voice Manager shared and went through the student voice report with the committee.

The committee noted the announcement of the new Vice Chancellor. The President and Education Officer reported on the Senate and Council meetings where the announcement had been made.

The committee discussed the change to the bus routes by the bus company First. The President reported that a lot of negative feedback had been received on the changes but noted that much of this feedback was not being directed to First. They reported that over the

summer they had raised this issue with the University noting the negative impact this would have on students/staff trying to get to campus on time but the University would not take any action. The committee discussed other possible actions that could be taken to get more people involved in this issue.

ACTION: Officers to write a statement for circulation to prominent people in the community urging them to take action to address the changes made to the bus route.

The Community Officer raised for the committee's attention the University's report and support tool noting that the University were not keeping them informed of what they were doing. Training on the tool was now being issued.

(The President and Community Officer left the meeting at this point)

7. Priority communications

The Marketing Manager noted that Freshers Week was currently the big focus for communications at the moment.

8. Reputational risk

No reputational risks were raised for discussion.

9. Executive Committee issues, including financial variations

No executive committee issues were raised.

10. Any other business

No items had been previously identified for discussion.

The meeting ended at 10.10am.

Item number	Action	Responsibility
5	A research paper on Nestle to be written for the Operations committee to update them on the company's ethical position.	
5	Discuss the issue of the microwave in the graduate centre with Peter Lambert at their next meeting.	Chief Executive
6	Write a statement for circulation to prominent people in the community urging them to take action to address the changes made to the bus route.	Officers

